

Cancellation Policy:

- Full Refund: Cancellations made more than 60 days before the start of the course.
- 50% Refund: Cancellations made between 60 and 30 days before the start of the course.
- No Refund: Cancellations made less than 30 days before the start of the course.

Transfer Policy:

- Participants can transfer their enrollment to another qualified person up to 14 days before the start of the course at no extra cost.
- Participants can transfer their enrollment to a future course date (if available) up to 30 days before the start of the course with no penalty. If the participant chooses to transfer within 30 days, a fee of 20% of the course fee will apply.

Exceptions:

- In case of documented medical emergencies or other extenuating circumstances, the organizer reserves the right to consider refunds or transfers on a case-by-case basis

Communication:

- Participants must submit cancellation or transfer requests in writing via email.

Refund Process:

- Refunds will be processed within 14 days of receiving a valid cancellation request.

Cancellation Fees:

- A cancellation fee of \$50 will be deducted from all refunds to cover administrative costs.

Cancellation Due to Insufficient Enrollment:

- In the rare event that the course is canceled due to insufficient enrollment, participants will receive a full refund of the course fee.